



NOTICE REGARDING FCCPT PRICE INCREASE

FCCPT is a not-for-profit organization that is committed to its mission to support protection of the public through the evaluation and authentication of credentials and provision of related services in an ethical manner.

The environment in which we work is complex and changes in that environment that are beyond FCCPT's control are causing our expenses to rise. One of these challenges is the introduction of the Coursework Evaluation Tool 6 (CWT6), which is developed by the Federation of State Boards of Physical Therapy (FSBPT), and represents the current standard of education in the U.S. The higher standard of CWT6 makes the review process longer than it has ever been. Another challenge FCCPT has faced is changing immigration policies. With the increase in requirements for issuance of the Healthcare Workers Certificate, it is taking us longer to complete reviews for immigration purposes.

Overall expenses are rising and in order to fulfill our mission we must be a financially viable organization. This means we must raise the prices of our services and those increases will go into effect on May 1, 2019.

We remain fully committed to our mission and take great pride in the work we do to provide high-quality credentials evaluations for our customers and the state licensing boards. We value the relationships we have built through the years with our customers and all of our stakeholders and look forward to continuing those relationships in the future.



Application Fee Schedule

DESCRIPTION	FEES (USD) EFFECTIVE 05/01/19
Comprehensive Credentials Review (Type 1 Review) ⁰¹	\$1,300
Comprehensive Credentials Review (Type 1 Review) Reactivation ⁰⁵	\$975
Comprehensive Credentials Review (Type 1 Review) Re-evaluation ⁰⁶	\$845
Type 1 Certificate Renewal	\$500
Reissue Type 1 Certificate	\$175
Expedited USCIS Status Letter	\$150
USCIS Status Letter	\$50
Educational Credentials Review ⁰²	\$1,200
Educational Credentials Review Reactivation ⁰⁵	\$900
Educational Credentials Review Re-evaluation ⁰⁶	\$780
Physical Therapist Assistant Educational Equivalency Review (PTA-EER) ⁰³	\$950
Physical Therapist Assistant Educational Equivalency Review (PTA-EER) Reactivation ⁰⁵	\$725
Physical Therapist Assistant Educational Equivalency Review (PTA-EER) Re-evaluation ⁰⁶	\$625
New York Credentials Verification	\$500
PLAN Plus ⁰⁴	\$1,400
PLAN Standard	\$650
PLAN Incremental	\$325
CWT Version Update	\$1,100
Duplicate Report ⁰⁷	\$175
Grade Conversion ⁰⁸	\$100
Certified Documents	\$75
Cancellation or Change of Service Request Fee ⁰⁹	\$150
Late Fee ¹⁰	\$150
Credit Card Chargeback Fee ¹¹	\$150



Important: All payments are to be submitted via credit card at the time of application. FCCPT reserves the right to adjust the fee schedule at any time without notice.

1. Comprehensive Credentials Review (Type 1 Review) includes a course-by-course evaluation that determines eligibility to receive a Healthcare Workers Certificate for immigration purposes. This service is also required for licensure in nine (9) U.S. jurisdictions.
2. Educational Credentials Review provides a course-by-course evaluation of your educational credentials for the purpose of licensure. The evaluation is completed on the Coursework Evaluation Tool that is required by the entity selected to receive a copy of the evaluation.
3. PTA-EER service provides a course-by-course evaluation for physical therapist assistant licensure and for certification for CMS-Medicare providers. The evaluation is completed on the PTA Tool that is required by the entity selected to receive a copy of the evaluation.
4. PLAN Plus advising includes a PLAN Re-evaluation after coursework is completed. You must apply for the PLAN Re-evaluation separately in order to receive this included Re-evaluation.
5. Reactivation will reinstate a closed application. Reactivations are not applicable to the New York Credentials Verification service.
6. Re-evaluations are a reassessment of academic credentials based on new information provided by an applicant or academic institution. PLAN Re-evaluations are included in the fee for PLAN Plus service and will not be charged an additional fee, but you must complete the PLAN Plus service before applying for PLAN Re-evaluation.
7. Duplicate Report provides a duplicate copy of the completed evaluation.
8. Grade Conversion Fee will be applied after service request if required by university or college or requested by applicant.
9. Service fee for Withdrawal of Service request or Change of Service request will be applied if request is made five (5) or more business days after application date.
10. Late Fee will be applied if invoice is not paid-in-full within thirty (30) days of application.
11. If an applicant requests a chargeback of a fee from their credit card company, FCCPT will charge the applicant a chargeback fee in addition to the fee of the service they requested the chargeback for.

If there is an error in billing, Contact Us with the details and a refund may be arranged. Refunds take up to thirty (30) days to process and will be issued to the credit card used for payment.