



FOREIGN CREDENTIALING COMMISSION ON PHYSICAL THERAPY (FCCPT)

**New York State Credentials Verification  
APPLICATION CHECKLIST**

**HAVE YOU SENT THE FOLLOWING TO FCCPT?**

- Completed *NYS Signature Attestation* form with notarized signature and a current passport photo.
- Copy of your physical therapist or physical therapist assistant education certificate(s), diploma(s) or degree(s) notarized as a “True copy of the original.”
- License/Registration Verification Requests* for the country where you completed your physical therapist or physical therapist assistant education and any non-US Territories.
- License/Registration Verification* fees, if required, for licenses, registrations or other records indicating eligibility to practice as a physical therapist or physical therapy assistant, made payable to the issuing institution(s) (money order or certified check only).
- Academic Credentials Verification Requests* for transcripts/mark sheets/grade lists/etc. and corresponding syllabus/course descriptions from the educational institution where your physical therapist or physical therapist assistant education was completed.
- Document fee(s), if required, made payable to the issuing institution(s) (money order or certified check only).
  
- If another person will represent you, the FCCPT Release of Information Authorization letter that you have signed and had notarized, authorizing this person to represent you. **Without this notarized form, no information will be provided to anyone other than yourself.**

**For questions concerning your application, please contact FCCPT at 703-684-8406 or e-mail us at [help@fcept.org](mailto:help@fcept.org).**

**[KEEP THIS CHECKLIST FOR YOUR FILE.]**